

Community Works

Minutes of the 2025 Annual General Meeting

Date: Tuesday 4 November 2025

Time: 2:00pm

Venue: The Barn at Southwick Community Centre, 24 Southwick St,
Southwick, Brighton BN42 4TE

1.	Introductions and Announcements
	1.1 Ian Bretman (Chair of Trustees) welcomed everybody in the room and went through housekeeping and house rules.
	1.2 Ian reflected on another challenging year for the voluntary and community sector, marked by financial pressures, rising demand and increasing social division. He emphasised the importance of promoting tolerance, respect, fairness and inclusion, while encouraging organisations to work together and strengthen community solidarity. Ian thanked fellow trustees and staff for their dedication, professionalism and resilience.
	1.2 Ian announced that the meeting was quorate with 47 voting member organisations in attendance who submitted their votes online prior to the meeting (quoracy is 5% of membership, i.e., 28).
2.	Minutes of the previous AGM: 21 November 2024 Votes Yes: 32 Abstain: 20
	2.1 The motion was proposed by Pam Mitchell, Community Works and seconded by Ann Tizzard, Community Buildings Network. The motion was carried, and the minutes were agreed.
	2.2 There were no matters arising
	2.3 Ian thanked Cat Vizer who stepped down from our Board in September

3.	Presentation of the accounts
	3.1 Geoff Shanks, Trustee gave a presentation of the financial highlights of 2024-25, reminding attendees that the accounts had already been accepted by trustees.
	3.2 As our turnover in 2024-25 didn't exceed £1m, the accounts weren't subject to a full audit by Chariot House. Instead, the accounts were inspected, and an unaudited financial statement was prepared by Chariot House. The auditors had no adverse matters to report in respect to the 2024/2025 accounts.
	3.3 Members voted beforehand to agree the accounts for 2024-25. Members were asked if anyone had any questions about the 2024-25 accounts.
	Questions: none
	3.4 The auditors had no matters to report in respect of the 2024-25 accounts. The finance sub-committee recommended to the full Board of Trustees to approved by the then accounts – the accounts were passed and approved by the Board.
	3.5 Trustees approved the accounts at October 2025 Board meeting.
	Questions: none
4.	Approval of Auditors for 2025/26
	4.1 Members agreed by prior vote to the reappointment of Chariot House for the year 2025-26. Yes: 45 voted Abstain: 2
	4.2 The motion was proposed by Pam Mitchell, Community Works and seconded by Ann Tizzard, Community Buildings Network. Chariot House were re-appointed as auditors for 2025-26
	Questions: none
5.	Results of Trustee Elections
	5.1 Geoff Brown from Macmillan Horizon Centre put himself forward for re-election. Yes: 44 voted No: 0 Abstain: 2

	5.2 Clair Howell from The Clock Tower Sanctuary put herself forward for election. Yes: 41 voted Abstain: 4
	5.3 Diana Penly put herself forward for election. Yes: 40 voted No: 0 Abstain: 4
	5.4 Pras Sasidharan from Bridging Change put himself forward for election. Yes: 42 voted No: 0 Abstain: 4
	5.5 Tamás Scsurszki put himself forward for election. Yes: 42 voted No: 0 Abstain: 5
	5.6 All candidates received the requisite number of online and in person votes needed to confirm their appointments as trustees
	Questions: none
6.	Close
	6.1 The AGM formally closed at 2:45pm